

Methwold Parish Council

Agenda for the Annual Meeting of the Parish Council (Published 1st May 2024)

Date: Thursday 9th May 2024

Time: 7.30pm – 9.30pm

Place: 21 Room, St George's Hall Complex, Methwold

All Councillors are summoned to attend the next meeting of the Parish Council. The public are most welcome to attend.

R Buckle - Parish Clerk

- 1 Welcome
- 2 To elect the Chairperson for the coming year
- 3 To elect the Vice-Chairperson for the coming year
- 4 To Receive and Consider Acceptance for Apologies of Absence
- 5 To receive Declarations of Interest from Members or to note Dispensations where applicable.
- 6 To approve and sign the minutes of the meeting held on Thursday 11th April 2024 and to note matters arising.
- 7 To agree the appointment of councillors to the following:
 - 7.1 Planning Committee
 - 7.2 Finance Committee
 - 7.3 HR Committee
 - 7.4 GDPR/Data Protection
 - 7.5 Policies & Procedures
 - 7.6 Cemetery Superintendent
 - 7.7 Footpaths
 - 7.8 SAMs Unit
 - 7.9 Grants Group
 - 7.10 Batchcroft Trust representatives – 3 representatives required
 - 7.11 Any other groups which require representation
- 8 Open Forum for public participation
An opportunity to hear from members of the public, Borough and County Councillors
- 9 Reports
 - 9.1 Update and Report from the Open Spaces Working Party to consider the recommendations made at the Open Spaces Working Group on 25th April 2024, to include:
 - 9.2 Permission to purchase Noticeboards for all three villages
 - 9.3 Permission to purchase – Update signs on gate to recreation ground
 - 9.4 Permission to instal dog bin at Globe Street end of rec. and on the corner in Methwold Hythe – will incur additional cost from BCKLWN to empty.

Parish Clerk:
The Parish Office
St George's Hall Complex, High Street, Methwold IP26 4NT

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- 9.5 Quotes – concrete slabs for benches on rec.
- 9.6 Quote – Topples Tests in Cemetery – permission to proceed.
- 9.7 Quote for solar panel speed signs

- 10 Finance
 - 10.1 Accounts Update – Bank Reconciliation
 - 10.2 For Approval of payments – Income & Invoice List

- 11 Planning
 - 11.1 To receive planning decisions
 - 24/00113/F Keepers Cottage Decoy Road Southery Downham Market Norfolk PE38 0PH Proposed replacement dwelling with garage. Application Permitted 24 April 2024 Delegated Decision
 - 24/00404/F The Fallows 28A Old Feltwell Road Methwold Thetford Norfolk IP26 4PW - Variation of Condition 2 of Planning Permission 22/00785/F: Conversion of existing garage and single storey rear extension to dwelling Application Permitted 25 April 2024 Delegated Decision
 - 11.2 To receive planning applications
 - 24/00576/F Change of use from vacant butchers shop (class E) to 1-bedroom dwellinghouse (C3) and replace the existing asbestos roof with red tiles at (Methwold Old Butchers Shop Old Cottage) 25B High Street Methwold Thetford Norfolk IP26 4NT
 - 24/00633/F Retrospective Change of Use of redundant barn to form single dwelling at Blackberry Barn 49H Main Road Brookville THETFORD Norfolk IP26 4RB
 - 24/00627/F Installation of pilot plant for the production of Spirulina powder and associated development including the erection of steel frame clad building, a new tank, supporting columns and gantry. at Wissington Sugar Factory College Road Wissington Wereham Norfolk PE33 9QG
 - 11.3 To consider planning applications received after the agenda was published

- 12 Items received for the agenda
 - 12.1 Report and update from the Biodiversity Group – Cllr. T Grassick
 - 12.2 Report and update from the Community Speed Watch Group - Cllr. R Minkler

- 13 Correspondence

- 14 Further reports and items for the next meeting agenda – June 13th 2023

- 15 To pass a resolution (under the Public Admission to Meetings Act 1960 to exclude members of the public and press for the following confidential items: